

10/09/2020

Grievances and Redressal Committee - Minutes  
2020 - 2021

10/09/2020

Convenor of the committee welcomed and discussed the following points

\* HODs are asked to monitor online class and interact with students to come regularly in online mode.

\* Staffs are asked to take effectively in online mode so as to deliver the content in a good manner.

\* Staffs are asked to prepare notes and make students to learn properly even in online mode classes

The following members were Present

- |    |                   |            |          |                                     |
|----|-------------------|------------|----------|-------------------------------------|
| 1. | Dr. R.S. Vetrival | Principal  | convenor | <input checked="" type="checkbox"/> |
| 2. | S. Jeevitha       | HOD        | Member   | <input checked="" type="checkbox"/> |
| 3. | D. Sumathi        | HOD        | Member   | <input checked="" type="checkbox"/> |
| 4. | S. Jagadeeshwari  | HOD        | Member   | <input checked="" type="checkbox"/> |
| 5. | S. Sankari        | Asst. Prof | Member   | <input checked="" type="checkbox"/> |
| 6. | R. Swathi         | Student    | Member   | <input checked="" type="checkbox"/> |
| 7. | S. Logeshwari     | Student    | Member   | <input checked="" type="checkbox"/> |

22/04/20

22/04/2020

### Action taken Report:

i) All the HODs are asked to submit online class status Report at the end of every week.

ii) Dress code of Students and Staffs are instructed to be in a proper way.

iii) Staff members are asked to submit study materials provided to Students.

iv) Students are asked to attend regularly.