



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		Sree Abiraami Arts and Science College for Women
• Name of the Head of the institution	Dr. R S Vetrivel	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	04171290222	
• Mobile no	7639003546	
• Registered e-mail	principal@sawcollege.com	
• Alternate e-mail	iqaccommunications@sawcollege.com	
• Address	KEELALATHUR, GUDIYATTAM	
• City/Town	VELLORE	
• State/UT	Tamil Nadu	
• Pin Code	635813	
2.Institutional status		
• Affiliated /Constituent	Affiliated Institution	
• Type of Institution	Women	
• Location	Rural	

• Financial Status	Self-financing				
• Name of the Affiliating University	Thiruvalluvar University				
• Name of the IQAC Coordinator	Dr. M Saravanan				
• Phone No.	04171290222				
• Alternate phone No.	04171290222				
• Mobile	7639003546				
• IQAC e-mail address	iqac@sawcollege.com				
• Alternate Email address	iqaccommunications@sawcollege.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://sawcollege.com/aqar-2022-2023.php				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sawcollege.com/pdf/aqar/2022-2023/1.1.1.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.84	2023	03/03/2023	02/03/2028
6.Date of Establishment of IQAC			21/06/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	7	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> Innovative teaching learning methodologies to inculcate creativity and innovation culture among students Enhance the students' creative and communication skills Involvement of students in socio-economic development activities Student centric career guidance and personal mentoring Development of Research culture in Students and staff. 		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
<ul style="list-style-type: none"> To strengthen research culture among the students Institutional Support for research and training programmes Student centric career guidance and personal mentoring 	<ul style="list-style-type: none"> Conferences, seminars and numerous guest lectures, students' project and their participation in intercollegiate events. Involvement of students in various platforms Improvement in Placement and Higher studies 	
13.Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		

Name	Date of meeting(s)
Management	15/11/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	14/08/2023

15. Multidisciplinary / interdisciplinary

The evolving scenario of the students acquiring multidisciplinary knowledge. The Institution offers several interdisciplinary and multidisciplinary add-on/certificate courses every year. This provides a creative outlet for their creativity and innovative skills.

16. Academic bank of credits (ABC):

The Institute has not registered for the Academic Bank of credits during the year 2022-2023.

17. Skill development:

The institution follows the curriculum and evaluation practices, especially designed by the affiliating university to help students to develop and hone a variety of talents. The delivery technique has been adopted in response to the evolving needs of the corporate sector and the broader community. Faculty training and development practices also guarantee that the faculty members have been informed about the latest advancements, have understood the material, and are prepared to present it in a way that is both student-friendly and pedagogically sound. At times, laboratory support is provided to students to assist them in realizing their nascent ideas. Numerous hackathons, student competitions, and events give students the perfect platform to demonstrate their newly gained skills. Seminars and group discussions led by students offer an assessment-focused environment for assessing these kinds of skills. Communication and leadership abilities are developed through group discussions, projects, assignments, student activities, presentations, and participation in speeches on a variety of platforms. Both personal and professional success depend on having strong leadership qualities. Therefore, these talents are developed with the aid of numerous speeches on various platforms, assignments, course projects, and student activities. Students with strong interpersonal skills are able to collaborate successfully in teams, as devoted and trustworthy adherents, as well as leaders. The course project gives

the students the creative knowledge they need to overcome obstacles.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

For thousands of years, the ancient Indian knowledge system has served as mankind's guiding light. The epics of Ramayana, Mahabharata, Ponniyan Selvan, Silappatikaram, Manimekalai, Civaka Cintamani, Valayapathi and Kundalakesi, poems, tales and other stories written by Thiruvalluvar, Shakespeare, Rabindranath Tagore, Charles Dickens, Bharathiyar, Jane Austen, and so on are infused into everyone's bloodstream. The Institute benefits from its rich history as well. As members of this responsible generation, it plans and teaches first-year students about human values and ethics. Moral and human ethics are covered in the course. Through this, students score significantly higher on the IQ scale. Emotional quotient and empathy are the main topics of the training. It also tells stories of renowned philosophers and idols exhibiting these qualities. In order to impart human values to students that will last a lifetime, this course goes above and beyond the curriculum.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In outcome-based education (OBE), specific learning outcomes are specified for students. The affiliating university created the structures and curricula to meet the requirements and goals of higher education. Appropriate program outcomes and course outcomes are precisely outlined for every program and course. The course outcomes are articulated with consideration of Bloom's Taxonomy. The program outcomes and the course outcomes are precisely mapped. The program outcomes include a record of the behaviors, abilities, and information that the students gain. Attainment levels are established based on the level of outcome. These evaluations retain the academic rigor. As a result, the achievement levels accurately represent the students' and the classes' academic aptitudes. When educating, a variety of teaching learning methodologies are employed. After instilling faith in the concept of OBE in the students, practices are followed. Documentation demonstrates the effectiveness of the procedures' implementation or the changes made in response to non-attainment. Subject knowledge, Problem solving skills, modern tool usage and related aspects are connected with the appropriate course outcomes. The subject (theory & practical) knowledge, projects, group discussions, case studies, sports and cultural activities and evaluation procedure are connected to these program outcomes. Students contribute to environmental protection both individually and in groups, and they make well-documented suggestions for sustainable development. These practices are

carefully documented and the results are methodically quantified. As a result, the institute is adamant that all stakeholders are involved in its accomplishment have contributed to its achievement and that it has integrated outcome-based education methodologies into its everyday operations.

20.Distance education/online education:

The Institute does not engage in online or distance learning activities in its current affiliation or status.

Extended Profile

1.Programme

1.1 12

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1054

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 544

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 323

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	65
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	65
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	38
4.2 Total expenditure excluding salary during the year (INR in lakhs)	522
4.3 Total number of computers on campus for academic purposes	110
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The institution is affiliated to Thiruvalluvar University, hence the institution adheres to the curriculum, and academic calendar prescribed by the university. The institution's mission is to set a standard in the realm of education by combining several fields of study, in order to fulfill the mission, the institution maintains a well planned and documented process. The institution makes sure that the curriculum delivery is effective through a priorly well prepared lesson plan, timetable, and academic calendar as prescribed by the university which would be checked through the internal audits</p>	

conducted by the IQAC of the institution. Bridge courses, industrial visit, field visit, Add-on courses, seminars and workshops are organized to inculcate the required knowledge to cope with their collegiate education. Students are asked to reproduce their learning through assignments and seminars. The institution conducts three internal assessments: CIA I (Unit I & II), CIA II (Unit III & IV) and CIA III (Full portion) as per the norms of the university. The commencement of Continuous Internal Assessment (CIA) and the last date to upload Internal marks in the University Website portal are also given in the academic calendar of the university.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sawcollege.com/pdf/aqar/2022-2023/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to Thiruvalluvar University, so the curriculum, syllabi and academic calendar prescribed by the university are strictly followed. The University adheres the CBCS (Choice Based Credit System) which allows the students to choose courses based on their interests and preferences. The curriculum is taught and implemented in order to educate responsible citizens who will contribute to the growth of society and nation.

In order to strengthen the teaching-learning process, the institution maintains the following strategies:

- The institution prepares academic calendar and time table is prepared well in advance and made available before the commencement of the classes in every semester.
- In order to prevent the continuous holiday in a week, day-order system is followed in the academic calendar which is distributed to all.
- Faculty members maintain the Lesson Plan, Class Record, Student Profile, and Question Bank and course file.
- Two CIA Tests and a Model Examination are conducted in each semester.
- The odd and even semester examinations are conducted by the University as prescribed in the academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sawcollege.com/pdf/aqar/2022-2023/1.1.1.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**10**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**657**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Since the institution is a women's institution, the institution considers integrating cross cutting issues related to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum effectively as their responsibility.

The university makes sure of the learning of Professional Ethics, Environmental, and Sustainability through the compulsory papers like Professional English, which is unique for different streams, and Environmental Studies, which covers the diversity in the environment, various ways to utilize and protect it, and sustainable development of the environment. The Postgraduate students are provided with a compulsory paper called Human Rights, where they learn about the constitution and basic rights of a human being.

Apart from the papers offered by the University, the learning of Professional Ethics, Gender, Human Values, Environment and

Sustainability are effectful through departments, NSS, Clubs and Committees activities. The departments take up the pleasure of organizing seminars, workshops and conferences to develop the professional skill of the students. The institution has two units of NSS, funded and self financing units, 19 clubs and committees. The IQAC of the institution allots the events to the clubs and committees based on the nature of the event and mentions it in the academic calendar of the institution.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

323

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://sawcollege.com/pdf/aqar/2022-2023/1.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sawcollege.com/pdf/aqar/2022-2023/1.4.1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

409

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

276

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Evaluation is as important as breathing for a human being. Through examination one can evaluate the learning capability of the student and also the efficiency of the teacher. Hence the institution conducts two Continuous Internal Assessment (CIA) Tests and a Model Examination as per the University norms for internal assessment. The internal mark is calculated out of 25 by considering the internal assessment tests (50+50), model exam (100), and the assignment marks (10+10+10). As per the University norms of examination the portion is split into two units for CIA I, other two units for CIA II, and the full portion for the Model which is mostly like a trial for their semester examination. The students are categorized as advanced learners and slow learners based on their Internal assessment. The slow learners are taken special care like peer tutoring, retests, providing short notes, home tests and other.

File Description	Documents
Paste link for additional information	https://sawcollege.com/agar-2022-2023.php
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1054	65

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution enriches student centric approaches by incorporating various teaching methodologies with the help of ICT tools. The students curriculum is enhanced through the experiential learning, participative learning and problem solving methodologies.

The experiential learning is instigated to the science students through the well equipped laboratories and the language students are provided with opportunities like role play and writing essays on their own. The students are not only provided to learn their syllabus through experiential learning, they are also provided with opportunities to learn humanity, citizenship and inclusiveness through clubs and committees.

The departments organize various events as both interdepartmental and intradepartmental to identify and enhance their talents, the students are encouraged to take part in all the co-curricular and extracurricular activities. The students are encouraged to participate in the event organized in other institutions with On Duty leave.

Problem solving techniques help the students to be aware of practical problems and also to come up with solutions with ease. Hence, the faculty members give various problem solving activities. The university has made it mandatory for the final year undergraduate and Postgraduate students to submit a project in order

to complete their degree.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://sawcollege.com/pdf/aqar/2022-2023/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution uses the following ICT Tools to provide skilling and assessment to the learners.

1. Projectors are available in different classrooms/labs/seminar halls

2. Desktop and Laptops- Arranged at Computer Lab and library

3. Printers and Photocopier machines are available at IQAC, Exam Cell, principal office, Laboratory & Library

4. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.

5. Digital Library resources

Use of ICT by Faculty

1. PowerPoint Presentations: Faculty members are encouraged

to use LCDs and projectors to provide power-point presentations in their classes.

2. Industry Connect: Guest lectures, professional discussions, and other contests are often conducted for students in the seminar and conference rooms.

3. Online Quiz/Competitions

4. Video Conferencing

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

65

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

176

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution adheres to the Thiruvalluvar university, the university instructs to conduct the internal assessment at the interval of 30 days from the date of the commencement of a new semester. To make sure of the effectiveness of the internal assessment the Exam cell of the institution frames the exam Time Table, Hall plan and duty list for the Continuous Internal Assessments by considering all the factors which could affect the efficiency of the examination and circulates it among the faculty members and students. The faculty members also insisted on submitting the question paper for their subject after the scrutinisation of the concern heads within the deadline. After the examination the faculty members are instructed to submit the Result Analysis in a week's time. The students are provided with the 10 marks for assignment in each CIA. The internal mark of 25 is given based on the marks obtained in the three CIA and the assignment submitted by the students.

The Exam cell carries out the grievances faced by the students and

clarifies the doubts of the faculty members with time-bound. In the academic year 2022-2023 the exam cell did not receive any complaints from the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://sawcollege.com/pdf/aqar/2022-2023/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution adheres to the Thiruvalluvar university, the university instructs to conduct the internal assessment at the interval of 30 days from the date of the commencement of a new semester. To make sure of the effectiveness of the internal assessment the Exam cell of the institution frames the exam Time Table, Hall plan and duty list for the Continuous Internal Assessments by considering all the factors which could affect the efficiency of the examination and circulates it among the faculty members and students. The faculty members also insisted on submitting the question paper for their subject after the scrutinisation of the concern heads within the deadline. After the examination the faculty members are instructed to submit the Result Analysis in a week's time. The students are provided with the 10 marks for assignment in each CIA. The internal mark of 25 is given based on the marks obtained in the three CIA and the assignment submitted by the students.

The Exam cell carries out the grievances faced by the students and clarifies the doubts of the faculty members with time-bound. In the academic year 2022-2023 the exam cell did not receive any complaints from the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://sawcollege.com/pdf/aqar/2022-2023/2.5.1.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes (CO) of every stream and Course Outcome (CO) of all the courses are provided in the prescribed syllabus of the university. The attainment of COs and POs are mapped and uploaded in the official website of the institution. The Programme Objectives, Programme Educational Objectives, Programme Specific Outcomes and Programme Outcomes of each programme are provided by considering the outcome of the courses offered in the syllabus.

The Course Outcomes of each course are provided separately for each unit based on the topics given in the units. The objectives of the courses are also given in the syllabus by considering all the five prescribed units. The university uploads the syllabus and regulations after any kind of revision, to make it available for the faculty members and students.

The faculty members take up the pleasure of educating the Course Outcomes and Programme Outcomes to the students at the beginning of each semester to make them focused on their learning objectives.

The university has framed the syllabus based on the current and futuristic requirements of the industry and society, hence the Programme and Course Outcomes are also framed in such a way to fulfill the students' role after the graduation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sawcollege.com/pdf/igac/activities/OBE%20(CO-PO)%20Attainment%20Manual.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The faculty members take up the pleasure of educating the Course Outcomes and Programme Outcomes to the students at the beginning of each semester to make them focused on their learning objectives.

The university has framed the syllabus based on the current and futuristic requirements of the industry and society, hence the Programme and Course Outcomes are also framed in such a way to fulfill the students' role after the graduation.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sawcollege.com/pdf/igac/activities/OBE%20BCA%202020-2023.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

284

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://sawcollege.com/pdf/aqar/2022-2023/2.6.2.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sawcollege.com/pdf/aqar/2022-2023/2.7.1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The value of an idea lies in the using of it. - Thomas Edison

The institution gives lives to the ideas through implementation. The institution welcomes students' and faculty members' innovative ideas. The students are not only encouraged to be innovative and successful but also to be eco-friendly and enhance sustainability in their achievement. In order to encourage innovation and for the implementation of the innovative ideas the institution has the Institution's Innovative Cell (IIC), Entrepreneurship Cell, Clubs and Departmental Activities.

IIC acts as a practical supporting system which aims to organize seminars and workshops with successful entrepreneurs and other great personalities to make the students learn the ways to implement their dreams effectively.

Entrepreneurship Development Cell organizes hands on training sessions, seminars and workshops to provide them various opportunities in order to empower the women community.

The Clubs and various departments conduct events to develop students in the respective domain area. The students are taken to industrial visits and field trips to see the evidence of the success of innovative ideas. To do the final year project the students are encouraged to visit the industries as per the requirement of the course where they get opportunity to present their ideas.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sawcollege.com/pdf/agar/2022-2023/3.2.1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities tend the students to be responsible citizens. The extension activities are primarily carried by the clubs and committees of the institution. The institution has various clubs and committees like NSS, Green Campus Cell, Eco Club, Health club, Rotaract club, Women Development Cell, RRC, and YRC, these clubs undertake the extension activities related to their respective clubs and cells.

The Eco Club of the institution has been cleaning the Robinson Pond, Gudiyattam, on the 5th of every month to instill the sense of belongingness. The institution conducts NSS camps in the adopted village, Govindhapuram. Through NSS and YRC the institution organized blood donation camps.

The institution has conducted various extension activities in the nearby village, Keelalathur, on various occasions like World Environment Day, Gandhi Jayanthi, etc. The institution has adopted 5 villages under the Unnat Bharat Abhiyan scheme. The college has hosted para sports events like para sitting volleyball and para sitting throwball. The college hosts various public events in the campus. On behalf of the occasion of 75th Independence day the institution has conducted a rally to inculcate patriotism among the citizens.

File Description	Documents
Paste link for additional information	https://sawcollege.com/pdf/agar/2022-2023/3.4.1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

18

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1054

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

32

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

'Investment in infrastructure is a long term requirement for growth and a long term factor that will make growth sustainable'

The institution has provided the necessary infrastructure for the remarkable growth in the students' skills. The institution provides the necessary infrastructure for a pleasant teaching and learning environment for both teachers and students. To make the teaching and learning process effective and pleasurable one the institution has provided well equipped aerated classrooms of 40, and ICT enabled rooms of 3. To make faculty members work feasibly, every department has a computer with wifi connection. The institution offers two computer based programmes hence to enhance the computer knowledge effectively the college has two computer laboratories, Alan Turing Lab and Charles Babbage Lab, with 100 computers in total. The institution also offers one Science based course to learn the experiments in hands-on practice; the institution has a Chemistry laboratory and Physics laboratory, for allied subject. The institution has a seminar hall and an open auditorium of capacity 250 and 2000 respectively.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sawcollege.com/pdf/agar/2022-2023/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college inculcates holistic personality development of students, by providing them necessary facilities apart from academics.

Cultural activities: Cultural activities are performed by students during intra-department competitions, annual day, Pongal celebrations and so on. A 'Fine Arts' club is functional.

Sports and Games: Active participation in sports and athletics will provide a great opportunity to be placed in a recognisable position, to enhance such an opportunity the college bestows well advanced sports equipments.

Indoor games include Chess, carom, Outdoor games include football, ball, Cricket, Shuttle Badminton, etc... are available and trainings are provided to the students through physical directress.

Annual sports day: The institution conducts sports day every year. It is a platform where the students exhibit their sports skills. This also enables them to compete in inter college events.

Yoga: The mental fitness of the faculty and students are taken care of by providing Yoga and meditation sessions in periodic intervals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sawcollege.com/pdf/aqar/2022-2023/4.1.1.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sawcollege.com/pdf/aqar/2022-2023/4.1.1.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

315

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is the reservoir of knowledge. The institution maintains the library at its best in all aspects. The library has the text books, reference books, journal subscription, and digital library facility for the students and faculty members to provide enhanced teaching and learning environment. The library uses Koha Library Software to maintain it as an automated Integrated Library Management System (ILMS). The Koha ILMS was implemented in the year of 2022 to enhance the efficiency of the library management system. All the books are registered and provided with barcodes in the Koha software to keep the track of the borrow of the books. The students and faculty members are provided with QR code to borrow the books through Koha Software. The library has 8206 books in total. The books borrowed and returned are recorded in Koha Software. Orientation programme is regularly conducted for the first year UG & PG students. The library issues the books for seven days, if the students want the books for more than seven days they can renew the books for another seven days. The information related to Placements, Competitive Examinations are displayed in the library notice board as soon as the notification comes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sawclibrary2023.wixsite.com/sawclibrary

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.75

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

625

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution modernizes the Laboratories by updating the existing software, hardware and electronic accessories. The college electricians are available in the campus throughout the day to provide their service in case of any discrepancy. Service and maintenance of the systems are done periodically by the System

Administrator. Damaged or faulty electronic components are replaced immediately on a periodical basis.

The college has subscribed to the 100MBPS broadband connectivity through "BSNL". The Wi-Fi connection to all the floors, admin block and IQAC are provided separately to assure fastest internet connection. All the computers are connected to their respective LAN connection.

The institution has 6 printers in total for the academic and non-academic works. The college Alan Turing Laboratory and Charles Babbage Laboratory has 90 computers in total which are powered by 100 MBPS LAN connections for the teaching and non-teaching staff members.

Every department has a computer with an internet connection for the faculty members to carry out their academic work.

Configuration of the computers:

1. Operating System: Windows 10, Windows 7, Ubuntu.
2. Software: Microsoft Office, C & C++, JAVA, JDK, Microsoft visual studio 6.0, Sql Server, Xampp, Oracle 11g, NetBeans IDE 8.0.2
3. Processor: Intel/duo/i3

Ram: 8 GB

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sawcollege.com/pdf/agar/2022-2023/4.3.1.pdf

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution		B. 30 - 50MBPS
File Description	Documents	
Upload any additional Information	No File Uploaded	
Details of available bandwidth of internet connection in the Institution	View File	

4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
165	

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.
The institution has established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports room, computers, classrooms etc.
Laboratory: Stock registers and Record of equipment's are maintained.
Laboratories are regularly maintained. Equipment's are maintained properly and serviced periodically.
Repair and service is carried out by external agencies periodically.
Library Facilities:

The books and journals are maintained.

Book binding is carried out on regular basis for damaged books to avoid further damage.

Stock verification is done as a part of regular monitoring and control.

Procurement of new books & renew of journals and recommendation for additional books.

Update and upgrade the library contents, periodically as per updates in curriculum.

Computers:

The institute has an adequate number of computers with internet connections and utility softwares.

Computer systems, UPS, Softwares and Servers are maintained by system admin and Lab-In Charges.

Classrooms, seminar/conference Hall:

Classrooms, Conference Hall and Auditorium are provided with enough seating capacity and LCD projectors.

Cleanliness of class rooms and Conference Hall is maintained on a daily basis.

Sport space:

Physical Director of the institute looks after the sports facilities and the activities.

The sports equipments are issued and register is maintained

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sawcollege.com/pdf/aqar/2022-2023/4.1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support**5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year****323**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year****179**

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://sawcollege.com/pdf/agar/2022-2023/5.1.2.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

32

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

32

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

108

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college is the place where the students have to be ready to face and make remarkable changes in the society and also to contribute for the development of the nation. Hence the students are always

provided with a wide range of opportunities to enhance their knowledge and skills through various administrative, co-curricular and extracurricular activities.

Students take their part in various administrative bodies like IQAC, OBC, Anti-Ragging, ICC and Grievance Redressal Cell to represent the needs of the students and make the environment a peaceful one for their better future.

To support the curriculum and impart it in an effective way workshop, seminars and conferences are organized and the students are also encouraged to take part in it in other institutions also.

Extra curricular activities make the students explore their other talents apart from the curriculum. The students are motivated to participate in the extracurricular activities which are all conducted by the institution and other institutions.

To participate in the events organized by other institutions the students are provided with the institution's transport facility and On Duty leave for both students and accompanying faculty members.

File Description	Documents
Paste link for additional information	https://sawcollege.com/pdf/agar/2022-2023/5.3.2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

170

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

To the growth of an institution the contribution of the alumni is an inevitable one. The institution has registered the Alumni association in the year of 2018. The association collects the Alumni registration fees of rupees 500 from the students during the final year of their course completion. The institution has a bank account for the Alumni fund in which the registration money is deposited and utilized for the welfare of the students and other needy after the discussion with the alumni during Alumni meet which happens every year once. The alumni are also informed regarding the usage of the fund.

The association organizes annual meets on a regular basis. The objectives of the meeting are to maintain a strong relation with the alumni, and to be a platform of reunion. The institution maintains good relationships with the alumni by notifying them of job opportunities like on campus and off campus interviews. The alumni fund has been utilized to construct RO water plant at Government Girls Higher Secondary School, Nadupet, Gudiyattam, Vellore.

File Description	Documents
Paste link for additional information	https://sawcollege.com/pdf/agar/2022-2023/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year

D. 1 Lakhs - 3Lakhs

(INR in Lakhs)	
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The Governing Council of the institution oversees the academic operations of the institution and makes recommendations for ways to improve teaching-learning and evaluation standards. Stakeholders seek to fulfil the college's mission and vision by constant perseverance in their efforts. The institution emphasizes the cornerstones of today's higher education: creativity, innovation, practical knowledge and skills, and discipline. Academic and administrative activities are decentralised, resulting in effective coordination, professional growth, a sense of involvement, accountability, and knowledge sharing among academics. In the institution, a bottom-up method is used. Thus, the exercise of decentralization and participative management is reflected through a reliable and accurate Organogram of Committees.</p> <p>Feedback from students and staff members are collected on a regular basis in order to improve the quality of the services provided. A bi-annual management review meeting with the College Governing Body and faculty members is held on a regular basis.</p> <p>With the active support of our College Management, outreach initiatives through NSS, YRC, RRC and Eco club are performed to educate rural people and aimed at addressing and resolving societal issues. All important decisions are taken after discussions with all stakeholders, which help the college to achieve its mission and vision.</p>	
File Description	Documents
Paste link for additional information	https://sawcollege.com/pdf/agar/2022-2023/6.1.1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Effective leadership of the institution has been serving since 2016 for the empowerment of women in this destitute rural area of Vellore District, Tamilnadu.

The Governing Council, the leading committee of the institution comprising Secretary, Vice Principal, Head of the departments, IQAC members, librarian and elected faculty members, led by the Principal, oversees the academic operations of the institution and makes recommendations for ways to improve teaching-learning and evaluation standards in order to support the college's mission and vision. As the department's leader, the Head plays a critical role in academic concerns in his/her respective department. Faculty members seek to fulfill the college's mission and vision by constant perseverance in their efforts. All stakeholders are also involved to achieve the vision and mission, <https://sawcollege.com/vision.php>.

The institution upgrades the infrastructure, laboratories and lab equipment regularly.

Since its inception, the IQAC has been very effective in assisting the principal in framing and frequently updating the institution's quality initiatives based on stakeholder's and external eminent experts' feedback.

All important decisions are taken after discussions with all stakeholders, which is considered as the best leadership quality. Effective leadership of the institution leads to bring forth the vision of the college in reality.

File Description	Documents
Paste link for additional information	https://sawcollege.com/pdf/agar/2022-2023/6.1.1.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has a well-defined organizational structure and governance that is focused on the college's vision and mission. The Administrative structure ensures that the Governing Body's policies,

new programmes, and recommendations are meticulously implemented.

Strategic Plan for various academic facets of the Institution is thoughtfully planned and executed meticulously to ensure tenable development in infrastructure, academics, research, co-curricular activities, and placement. The institution's perspective plan is consistent with the institution's vision and mission, which is a constant motivating factor for improving academic quality policies and strategies. At the dawn of the academic year, constitute the Organogram of the institution, chalk out the strategic plan of events and activities, and a review is taken about implementation and the outcomes of the perspective plans. Teaching, Learning, and Research is one such broad area in which the Institutional Perspective and Strategic Plan has been successfully implemented.

IQAC is responsible for monitoring the institution's internal quality and conducts internal audit twice in a year and external audit by external experts once in a year. The Examinations are overseen and conducted by the exam cell. The parents-teachers Meetings are conducted every semester to examine the performance and the progress of their wards.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sawcollege.com/pdf/agar/2022-2023/6.2.1.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution strives to provide high-quality education by involving all stakeholders in various committees. The committees have been formed to ensure the efficient management of the college's academic, physical, financial, and general administrative affairs without breaking the rules and to address and settle any grievances that may arise. The structure and details of the committees/cells available on the college's website strictly follows the UGC, State, and Affiliating University rules and regulations.

The Administrative structure ensures that the Governing Body's policies, new programmes, and recommendations are meticulously

implemented. .However, the Management administers/ promulgates and governs all service rules, procedures, recruitment, appraisal and promotional policies.

The institution believes that education is the most effective tool for enriching the knowledge, skills, and self-confidence of rural women to become entrepreneurs, which will provide them with creativity, freedom, and the ability to generate wealth.

The institution aspires to academic excellence by implementing contemporary technology, nurturing an academic and research environment, and imparting industry-ready skills, with a focus on rural education and women's diversity.

The Internal and External Examinations are overseen and conducted by the exam cell. Teachers' responsibilities include creating lesson plans, participating in Academic Audit activities, creating question papers, and evaluating answer papers. The rules and regulations of the institution govern the employees.

File Description	Documents
Paste link for additional information	https://sawcollege.com/pdf/aqar/2022-2023/6.2.1.pdf
Link to Organogram of the institution webpage	https://sawcollege.com/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The main strength of the institution is its dedicated staff and the following welfare measures are available to them.

- Study leave are granted to pursue their research work.
- All staff are motivated to take up higher education and department level examinations.
- Financial assistance is provided to the faculty members to file patent and copyright, for participation in FDPs, seminars/workshops, international conferences, training programmes, and publication of research articles and Incentives for the attainments.
- All employees have a health record.
- A staff picnic is planned to re-energize and rejuvenate both the mind and the body.
- Festival advances are available to those in need.
- Special duty leaves for NPTEL-Swayam/NET/SET/conferences /workshops /seminars/invigilation /boards of studies /paper valuation /external practical examiner/special lectures.
- Day care centre and Fee concession to wards of faculty and staff
- Transport facility is given to all the staff

The institution has a well-planned performance appraisal system set up by IQAC for evaluating each employee's job performance and encouraging harmonized accountability and responsibility among them. The Principal with the help of IQAC assesses the report submitted by the staff. The principal communicates directly to the staff and delivers necessary constructive feedback so that they can further enhance their performance and efficiency.

File Description	Documents
Paste link for additional information	https://sawcollege.com/pdf/agar/2022-2023/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

65

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

65

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

65

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a well-planned performance appraisal system set up by IQAC for evaluating each employee's job performance and encouraging harmonized accountability and responsibility among them. The Principal of the institution with the help of IQAC does an academic audit and assesses the report submitted by the faculty/department and meets them with constructive feedback so that they can further enhance their performance and efficiency. In addition, the Principal and Heads identify training needs to help the staff to overcome their limitations. Non-teaching staff's career advancement is time limited, and their performance is evaluated by the College Governing Body based on parameters such as efficiency, cordiality, data accuracy, timely submission of data, and overall helpfulness. The principal communicates directly to the non-teaching staff and delivers necessary feedback for qualitative improvements in their assigned work.

File Description	Documents
Paste link for additional information	https://sawcollege.com/pdf/aqar/2022-2023/6.3.1.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Sree Abiraami Educational and Charitable Trust governs the college

in financial aspects. The institution has a well-defined policy for internal and external audits and keeps a record of its cash and stock registers according to departmental norms and government office processes. The proposed budget is submitted to the accounts department well in advance before the commencement of following academic year. Management approves proposed budgets, approves bill settlements, and verifies income and expense statements.

Management conducts regular internal audits with the goal of ensuring that funds are used effectively. The Management's External Auditor conducts an annual external audit, and the audited statements are officially certified.

Admission is based on Tamilnadu Government Higher Education norms and tuition fees are collected from students. All incomes are deposited in the bank, and all recurring and non-recurring expenditures are incurred via cheques or Net Banking. Because it is a self-financing institution, funds are provided by the Management for physical augmentation, maintenance, academics, conveyance and other expenses. The vouchers are used to support each and every transaction.

File Description	Documents
Paste link for additional information	https://sawcollege.com/pdf/agar/2022-2023/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Admission is based on Tamilnadu Government Higher Education norms and tuition fees are collected from students. Every year in two semesters, the administration fixes the total fee to be collected from students. The fees collected are deposited in a bank account, and the interest earned on the deposit is used to fund the college's development and recurring expenses. Because it is a self-financing institution, funds are provided by the Management for construction works, the purchase of library books and assets, maintenance expenses, recurring expenses, guest lectures/seminars/conferences/workshop programmes, legal expenses, and so on.

Allocating appropriate funds to the concerned areas ensures optimal utilization of funds. The budgeting process involves stakeholders from the various departments. Internal and external audits are critical in controlling financial activities. The Institution's financial resources are utilized effectively. The vouchers are used to support each and every transaction. All incomes are deposited in the bank, and all recurring and non-recurring expenditures are incurred via cheques or Net Banking. The bank account can only be accessed by those who have been duly authorized.

File Description	Documents
Paste link for additional information	https://sawcollege.com/pdf/aqar/2022-2023/6.4.1.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the college was established on June 21, 2017. The Cell has made major contributions to the institutionalization and makes a concerted effort to sustain excellence in order to systematize Quality Assurance across a wide range of institutional activities. Since its start, IQAC has conducted frequent meetings and reviews to advance the teaching-learning process, its structure and operational procedures, and learning outcomes during all faculty meetings.

The IQAC's mission is to ensure quality by systematically improving the following divisions:

- Teaching-Learning methodologies
- Research and Development
- Faculty Enrichment
- Training and Placement
- Co-curricular and Extra-curricular Activities
- Development of the college website

The IQAC has taken various initiatives in this regard.

Academic and administrative audits, as well as financial audits, are conducted on a regular basis to monitor and evaluate the same to Academic, Administrative, and Research activities. Further, a performance review mechanism is used for academic evaluation. The peer team evaluation allows the staff to improve their performance in the future. As a result of the aforesaid quality initiatives, the numerous achievements were achieved, those were displayed in the college website.

File Description	Documents
Paste link for additional information	https://sawcollege.com/pdf/aqar/2022-2023/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has conducted frequent meetings and reviews to advance the teaching-learning process, its structure and operational procedures, and learning outcomes during all faculty meetings.

The IQAC has taken the following initiatives in this regard:

- IQAC conducts periodical meetings, collects feedback from stakeholders and analyze to accomplish enhancements.
- Academic activities are pre-planned and reflected in the Academic Calendar
- IQAC implements a structured mechanism to review the Teaching Learning process at regular intervals.
- IQAC has begun to implement collaborative learning pedagogy in order to improve learning by collaborating as a team.
- IQAC sets up goal to attain national rankings.
- Ensures student-centered pedagogy, ICT enabled teaching -learning process and CO/PO attainment
- Organize various seminars, workshops, conferences and special lectures, and training programme for teaching staff.
- Making awareness about SWAYAM for students to pursue different courses through online mode.
- Adherence of special days
- Organized career counseling programme for students.
- Organized programme on Cyber Security for students

The IQAC team and heads of departments evaluate the teaching abilities of newly hired academics. This peer team evaluation allows the staff to improve their performance in the future.

File Description	Documents
Paste link for additional information	https://sawcollege.com/pdf/agar/2022-2023/6.5.1.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sawcollege.com/pdf/aqar/2022-2023/6.5.2.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution believes that a safe workplace is a legal right for Women.

a) Safety and Security:

- 24/7 monitoring and recording high resolution surveillance cameras
- Security personnel are on duty at parking and gates.
- Identity cards are given to students to ensure safe entry into various organizations.
- Faculty members accompany the students for off campus events
- Training programmes on self-defence (Silambam and Karratae), awareness programmes on gender equity (Kavalan SOS App), breast feeding, breast cancer, lactation and premarital guidance are given to the students
- In the event of an emergency, a medical inspection room is set aside.
- If any medical emergency, the Palar/Government/RUSAH Hospital is right next door.
- All statutory committees are functional

b) Guidance:

Personal mentoring is given. 10 hours of Yoga training as well as regular health care programmes are organized.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sawcollege.com/pdf/agar/2022-2023/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: Dustbins are kept in all classrooms, staff rooms, laboratories and washrooms in order to collect the bio-degradable wastes in the respective places. A set of three different colour large sized dustbins (Green, red, yellow) are kept in the middle of each floor. All the stakeholders are educated to discard the wastes in the respective dustbins. The collected wastes are properly discarded and maintained. The same rules are followed in the canteen.

Liquid waste management: The waste water are properly treated and used for organic farming.

Biomedical waste management & E-waste management: The biomedical waste (from nursing cell) & E-waste (from computer labs) are collected properly and dispatched every semester.

Waste recycling system: The waste water from chemistry laboratory is properly treated and using for farming.

Hazardous chemicals and radioactive waste management:

Hazardous chemicals are properly segregated in the separate dustbins and discarded properly.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment that promotes tolerance and harmony towards the cultural, regional, linguistic, communal, socioeconomic, and other diversity. It observes all days of cultural and regional significance in order to accept those diversity in its stakeholders, have remained as its powerful mottos for long period.

College ensures that everyone has access to education by adhering to the rules and policies of the Government. Regular assembly includes a prayer and thought for the day, instills in the students a strong value system that stimulates secular ideals and solidarity. The orientation programme assists students in overcoming regional, social, and cultural differences. Destitute students receive fee concessions, and scholarships from the government, NGOs, alumni associations, and management.

The college's NCC and NSS units hold various programmes on a regular basis to promote social inclusion, cultural harmony, and national unity. Academic integrity and tolerance for diverse opinions are obliged among the stakeholders. Students study 'Value Education', which includes topics such as Human Rights and the Indian Constitution besides others.

As a result, curricular and co-curricular activities are aimed to nurture discipline and dedication in students, assisting them in becoming responsible citizens of the country.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution strongly believes "Unity in Diversity" and very much concerned in providing an inclusive environment that promotes tolerance and harmony towards the cultural, regional, linguistic, communal, socioeconomic, and other diversity. It observes all days of cultural and regional significance in order to accept those diversity in its stakeholders, have remained as its powerful mottos for long period.

College ensures that everyone has access to education by adhering to the rules and policies of the Government. Regular assembly includes a prayer and thought for the day, instills in the students a strong value system that stimulates secular ideals and solidarity. The orientation programme assists students in overcoming regional, social, and cultural differences.

Various cultural events are observed by giving opportunity to the students to reflect India's cultural and social harmony, and bring a feeling of unity and togetherness in various ways. The college's NCC and NSS units hold various programmes on a regular basis to promote social inclusion, cultural harmony, and national unity. On important days, the NSS unit organizes rallies. By integrating the students in social services, they are educated about constitutional principles, human values, rights, and responsibilities as citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sawcollege.com/pdf/agar/2022-2023/7.1.4.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

A. All of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution takes great pride in commemorating the contributions of great Indian and other nation personalities who have dedicated their lives to serving the country. In this regard, the college observes all national, international and regional days with patriotic zeal and environmental concern.

Every year, the college celebrates Republic Day on January 26th and Independence Day on 15th August with flag hoisting, flag salute, NCC march, pledge taking, and the Day message by a senior faculty member, patriotic songs, and the National Anthem. Partakers are all given sweets. Every year on the 30th of January at 11 a.m., two minutes of silence is observed to mourn Mahatma Gandhi's assassination as well as the martyrs of our country.. On September 5th, Teacher's day is celebrated to commemorate the birthday of Dr. S Radhakrishnan, a prominent teacher and eminent educationist of his time, and his contribution to India's educational system. On the occasion of Mahatma Gandhi's birth anniversary on October 2nd, Swachh Bharat Abhiyan attempts to implement one of Gandhiji's treasured beliefs by taking many steps to educate children about the importance of cleanliness and sanitation. Festivals such as Pongal, Saraswathi Pooja, Diwali, Ramzan, Onam, Christmas and Navarathri are

observed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: "Abiraami Organic Farming"

Objectives:To conserve environment and natural resources

The Context:Organic farming provides nutritious food, enriches soil quality and reduces the loss of beneficial soil microorganisms. The nurtured vegetables and greens, the milk and eggs yielded by the animals are sold to the stakeholders. It inculcates the attitude of self-employability with low investment among the student community.

The Practice:Orgarming relies on the natural breakdown of organic matter for the nutritious growth and development.

5. Evidence of Success:

It is now possible to produce agricultural items without harming soil, water resources, or air while also conserving the environment.

6. Problems Encountered and Resources required:

- Lack of Awareness on organic farming

Best Practice 2: "KUDOS OF DOYEN"- You rock; we track / You rise We praise

Objectives: To appreciate teachers for their excellence

The Context:Teachers are the backbone of any country.

The Practice: Teachers continue to impact the life of the students every day.

Evidence of Success: On every annual day, the management appreciates every staff with a silver coin.

Problems Encountered and Resources required: Frequent meetings are conducted to set clear work standards and reiterate the goals

File Description	Documents
Best practices in the Institutional website	https://sawcollege.com/best_practices_igac.php
Any other relevant information	https://sawcollege.com/pdf/agar/2022-2023/7.2.1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Response: "1 Rupee/day saving scheme"

The institution has established "1 Rupee/day saving scheme" through which the stakeholders can ingrain the habit of contributing towards social issues and needy. This scheme evoking a great deal of interest and enthusiasm, and identifying to be the unique habit followed in the higher educational institutions. It creates a social and moral habit among the individual of the institution. The students and staff are willfully offering one rupee every day in the hundi kept in the classrooms and admin office respectively. The institution maintained a proper ledger for the account statement of this scheme. Later, a bank account was opened. The funds raised through this scheme are planned to utilize for social welfare activities and relief funds.

Goals:

To fulfill the needs of destitute children

To help for the pupils suffered by natural disasters

To uplift the quality of economically weaker section lives

To arrange medical camps for tribal pupils

Benefits:

A part of fund was donated to old age homes, orphanages, relief funds, towards semester examination fee of needy students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Introduce and adoption of innovative teaching learning methodologies

To inculcate creativity and innovation culture among students

Enhance the students' skills and better placements

Involvement of students in socio-economic development activities

Student centric career guidance and personal mentoring

Development of Research culture in Students and staff.