

10/10/2022

Grievances and Redressal Committee - Meeting
Minutes

2022 - 2023

Oct 10, 2022

Convener of the Committee welcomed the members and discussed the following points.

* club related activities are to increased more and importance are needed for health awareness and important day celebration.

* students need more sports how to explore their talents.

* Social related activities are to be conducted requested by students.

* Canteen facility should be enhanced with healthy foods.

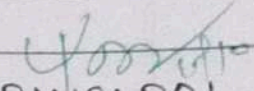
* Green campus and plastic free environment should be required by students.

* The meeting end with Vote of thanks.

The following members were present.

1. Dr. R.S. Vetrivel Principal Convener
 2. S. Jeenitha HOD Member
 3. S. Santasi Asst. Prof Member
- S. S. 10/10/22
10/10/22

- | | | | |
|----|--------------|----------------|--------------|
| 4. | Indhumathi.V | Student Member | Indhumathi.V |
| 5. | B. Gomathi | Student Member | B. Gomathi |


PRINCIPAL

17.10.2022

Action taken Report:

- i) Club co-ordinators are asked to schedule and increase club events oftenly.
- ii) Sports related training are regularly given to students and are permitted to participate in competition conducted by various colleges.
- iii) Important days are celebrated regularly and NSS co-ordinator are insisted to do social activities.
- iv) Canteen Incharge are asked to provide healthy foods.
- v) Organic farming was regularly taken by students and campus cleaning was regularly done per day in a month.

10/02/22

Grievances and Redressal Committee - Meeting Minutes

2022 - 2023

Feb 10, 2023

Convenor of the Committee welcomed the members and discussed the following points.

* National conference, state level seminars are required by the students to enhance their knowledge.

* Library hours and sports are needed atleast once in a week.

* Late comers and absentees are to be reduced.

* drop-outs should be controlled and the students are advised to complete the degree.

* Faculty need Faculty Development Programme regularly to be conducted.

* The meeting end with vote of Thanks.

The following members were present.

1. Dr. R. S. Vetrivel Principal Convenor
2. S. Jeenitha HOD Member

S. F. J. 10/2/23

3.	S. Sanbari	Asst. Prof	Member	8-8	total 23
4.	Indhumathi.V	Student	Member	Indhumathi.V	
5.	B. Gomathi	Student	Member	Gomathi.B	

Y. S. S.
PRINCIPAL

17.02.2023

Action taken Report:

i) Heads are requested to conduct conference and seminars within this semester.

ii) Timetable are framed based on the needs of students including sports and library hours.

iii) Absentees are reduced by regular monitoring of students.

iv) Counseling are given to students those who are need Physiological issues to be solved.

v) FDPs should be scheduled and are planned to execute and staffs are allowed to participate in other college FDPs.

18/11/2021

Grievances and Redressal Committee - Minutes
2021-2022

Nov 18, 2021

Convenor of the committee welcomed the members and discussed the following points.

* Absentees Count are more as classes are going on alternative days and hard to relate the portion completion.

* Oral Complaints are received from students about syllabus completion and course notes.

* club activities, cultural and sports activities are needed by students.

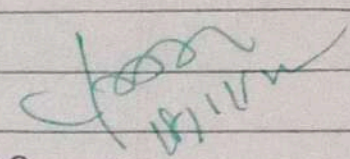
* Industrial visits are required by students to gain practical knowledge.

* The meeting end with Vote of Thanks.

The following members were present:

1. Dr. R.S. Vetrivel Principal Convenor
2. S. Jeevitha HOD Member S-J
3. S. Sankari Asst. Prof Member S-S
4. S. Jagadeeshwarai HOD Member for PIA
5. M. Priya Student Member M. Priya

A. S. Hemalatha Student Member S.H. the


PRINCIPAL

25.11.2021

Action taken Report:

- i) Concern class tutors are asked to maintain Absentees register and insist students to come regular to college.
 - ii) Hods are asked to form a class committee consists of 9 students, concern tutor and other department head as convenor and meeting was regularized to check about the syllabus completion and Course notes and report was submitted.
 - iii) Club co-ordinators are asked to do more activities related to their clubs and report was submitted.
- (iv) students are allowed to Industrial visit with prior permission.

03/03/22

Grievances and Redressal Committee - Meeting

2021-2022

March 3, 2022

Convenor of the committee welcomed the members and discussed the following points.

* Departmental activities are to be regularly scheduled needed by students.

* Industrial visits are needed by all the department students.

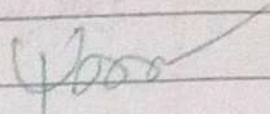
* Syllabus Completion and regular revision are needed by students.

* New add-on Courses are needed by students to gain knowledge other than the major.

* The meeting end with vote of Thanks

The following members were present.

1. Dr. R.S. Vetrivel Principal Convenor
2. S. Teevitha HoD Member
3. S. Sankarai Asst. Prof Member
4. S. Jagadeeshwari HoD Member
5. R. Meena Student Member
6. S. Jothi Student Member


PRINCIPAL

23.03.2022

Action taken Report:

- i) Heads of the department are requested to conduct department related activities regularly.
- ii) Heads are asked to plan and give proposal to Principal after that, it should be planned.
- iii) Feedbacks are received from students through class Committee meeting. In Add-on Course Co-ordinators are asked to discuss with all the heads and new courses should be introduced.

10/09/2020

Grievances and Redressal Committee - Minutes 2020 - 2021

10/09/2020

Convenor of the committee welcomed and discussed the following points.

* HODs are asked to monitor online class and interact with students to come regularly in online mode.

* Staffs are asked to take effectively in online mode so as to deliver the content in a good manner.

* Staffs are asked to prepare notes and make students to learn properly even in online mode classes.

The following members were Present

- | | | | | |
|----|-------------------|------------|----------|-----------|
| 1. | Dr. R.S. Vetrivel | Principal | convenor | ✓ |
| 2. | S. Jeevitha | HOD | Member | S. J. T. |
| 3. | D. Sumathi | HOD | Member | D. S. |
| 4. | S. Jagadeeshwari | HOD | Member | S. J. |
| 5. | S. Sankar | Asst. Prof | Member | S. S. |
| 6. | R. Swathi | Student | Member | R. S. |
| 7. | S. Logeshwari | Student | Member | S. Logesh |

22/04/2020

Action taken Report:

i) All the HODs are asked to submit online class status Report at the end of every week.

ii) Dress code of Students and Staffs are instructed to be in a proper way.

iii) Staff members are asked to submit study materials provided to Students.

iv) Students are asked to attend regularly.

11/10/2019

Grievances and Redressal Committee - Minutes

11/10/2019

Convenor of the committee welcomed and discussed the following points

- * Discussed with all HODs about the status of discipline on regular basis.

- * Squad members are asked to perform their duties seriously. If duty is not performed properly, action will be taken according to that.

- * Committee members suggested to check suggestion box periodically so as to reduce the internal issues arising from students side.

The following members were present

1. Dr. R.S. Votrivel Principal convenor
2. S. Jeevitha HOD Member
3. B. Swathi HOD Member
4. D. Sumathi HOD/Asst. Prof Member
5. R. Manjula Asst. Prof Member
6. K. Narmadha Student Member
7. M. Vinitha Student Member
8. R. Ishwarya Student member

Action taken Report:

24/10/2019

- i) Discipline committee was framed and HODs are asked to take responsibilities of their department.
- ii) Student's Representative are asked to discuss their issues with tutors.
- iii) Suggestion box was opened once in a week and regularly checked.

10/08/2018

Grievances and Redressal Committee - Minutes

2018 - 2019

Aug 10, 2018

The meeting was convened by the chairperson of the committee by delivering the welcome address.

The Agenda for the meeting are as follows:

* The members showed full of their enthusiasm to deliver promptly the very purpose of constituting this committee because any delay in redressal will create many confusion and further increase in grievances.

* Awareness on Gender Equality for strengthening of the GRC regarding women Grievances. It was decided that awareness programs on gender sensitization and gender equality should be organized by involving students.

* It was decided to nominate a faculty from each department to take care of general issues of faculty grievances.

The following members were Present:

1. Jothikumar M.N. chairman chairperson
2. Rajalakshmi, G. Convenor Principal G.R.I.
3. R. Swathi HOD Member R. 10/8/18

4. D. Sumathi HoD Member D. Sumathi
5. R. Suganya HoD Member R. Suganya
6. M. Keerthika Student Member M. Keerthika
7. B. Gomathi Student Member B. Gomathi

27/08/2018

Action taken Report:

* Awareness programme should be conducted.

* Faculty members of all departments are appreciated by the Head of the institution to keep up the college in a good manner.

* Strengthen the bonding of the relationship between senior & junior students

04/01/2019

Grievances and Redressal Committee - Minutes

Jan 4, 2019

Convenor of the committee welcome and discussed the following points

* To establish cordial relationship between the students and staff members.

* It was raised by a student that Internal Test should be conducted as only one exam per day instead of two.

* It was opined that if number of days required of examination will be increased then there will be corresponding decrease in number of teaching days of the semester.

The following members were Present:

- | | | | |
|-------------------|----------------|------------|------------------|
| 1. G. Rajalakshmi | convenor | Principal | G.P. [Signature] |
| 2. R. Swathi | Member | HOD | R. [Signature] |
| 3. D. Sumathi | Member | HOD | D. [Signature] |
| 4. R. Suganya | Member | HOD | R. [Signature] |
| 5. R. Manjula | Member | Asst. Prof | R. [Signature] |
| 6. M. Maheshwari | Student Member | student | M. Maheshwari |
| 7. G. Sandhiya | Member | student | G. Sandhiya |
| 8. R. Swathi | Member | Student | R. Swathi |

Action taken Report:

21.01.2019

i) Suggestion box was fixed in the Reception Hall

ii) Internal test schedule are framed as only one exam per day.

iii) Teaching methods are changed from blackboard to Powerpoint Presentation to reduce the time consumption of content delivery.

12/10/2017

Grievances and Redressal Committee - Meeting

2017-2018

Oct 12, 2017

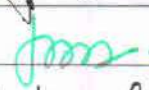
The Convener of the committee welcomed the members and discussed the following agendas:

- * Women grievances and general issue of women grievances and discussed with the member in detail.

- * It was decided to develop Principles and procedures by GRS to decide action against any kind of harassment of a girl student, lady faculty or staff safety and security to the girl students should be given Priority.

- * The members are happy that minor complaints are dealt by concerned departments effectively.

The following members were Present:

Name	Designation	Position	Signature
1. Jothikumam V	Chairman	Chairperson	
2. Nataraajan R	Principal	Convener	
3. Kalaivanik	HoD	Member	K. Kalu
4. Sumathi. D	HoD	Member	D. Sumathi
5. Manjula. R	Asst. Prof	Member	R. Manjula
6. Vinitha. S	Student	Member	S. Vinitha
7. Narmadha. R	Student	Member	R. Narmadha

g Action taken Report: 24.11.2017

* In every department staff members were allocated to monitor the students to reduce Complaints.

* Students representatives are asked to monitor ^{and solve} grievances according to the rules and regulations framed by the Institutions

* Students are encouraged to express their problems and grievances freely.

06/03/2018

Grievances and Redressal Committee - Minor

March 6, 2018

The meeting of GRC is convened on March 06, 2018 at 10.00 am in Conference Hall.

The following points were discussed:

* The convenor reported that the minor complaints are dealt within the department itself.

* Head of the Departments & Faculty members should co-operate with the Committee members

* To create a well-disciplined environment in the campus by satisfying their needs.

The following members were Present:

1. Jothikumar M.N. chairman Chairperson
2. Dhanaasekaran M. Principal Convenor
3. Kalaivani. K. HoD Member K. Kal
4. Sumathi. D. HoD Member D. S
5. Manjula. R. Asst-Prof Member R. Manj
6. Thirisha. G. Student Member G. Thirisha
7. Dhanalakshmi. S. student Member S. D

Action taken Report:

12/03/2018

* Student Council are strengthen to reduce the students issue.

* Students are encourage to develop leadership qualities so as to take social responsibilities.

* Students representatives are asked to take care of their entire classes.

14/10/2016

Minutes of Grievance and Redressal Committee
2016-2017

Oct. 14, 2016

The Proceedings of the first meeting of the Students Grievance and Redressal committee was started at 3.00 pm on 14.10.2016 under the Students Grievance and Redressal committee chairperson and the Principal cordially welcomed all the members, to the meeting.

The meeting was followed in taking the agenda item wise.

i) To read and confirmation of the student Grievance and Redressal Committee formed in 14.10.2016 by the Principal

ii) The college will adopt the rules and regulations as per the notifications and measures will be taken in this matter.

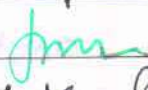
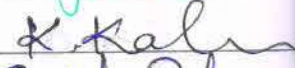
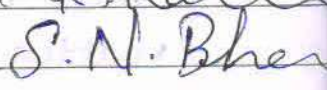
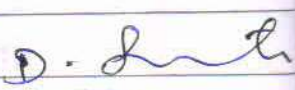
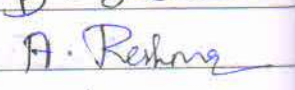
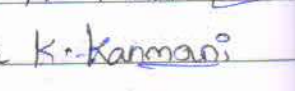
iii) The committee members showed their enthusiasm to deliver promptly the very purpose of constituting this committee because any delay in redressal will create many confusions any further increase in grievances.

iv) The committee members are happy to learn that the issue of minor complaints are dealt by concerned departments effectively and any complaints if not dealt, should be forwarded to Grievance Redressed Committee (GRC).

v) Date of next meeting: The schedule of the next meeting was confirmed as the month of February.

vi) The meeting ended with vote of thanks.

The following members were present:

	<u>Name</u>	<u>Designation</u>	<u>Position</u>	<u>Signature</u>
1.	Jothikumar M.N	chairman	chairperson	
2.	Natrajan R	Principal	Convenor	
3.	Kalaivani K	HOD	Member	
4.	Bharathi	HOD	Member	
	Rukshona S.N			
5.	Sumathi D	Asst. Prof	Member	
6.	Reshma A	student	Member	
7.	Karmani K	student	Member	

Action Taken Report:-

20/10/2016

* Student representatives were selected to deal with the grievances from the students in the academic matters, infrastructure and other matters.

* Grievances and Redressal committee members are asked frequently to meet the students regarding any grievances they are facing, so as to rectify it.

* In each department, staff members were allocated to monitor the students.

R:

13/02/2017

Grievance and Redressal Committee - Minutes

Feb. 13, 2017.

The Grievance and Redressal Committee constituted by the chairman of the committee met on 13.02.2017 at conference hall to receive and strengthen the measures the remedial taken in the Institute for the session 2016-2017.

The Agenda for the meeting were:

i) To take necessary actions for the grievances addressed from the Students.

ii) The Committee members showed full of their enthusiasm to deliver promptly the very purpose of constituting this committee because any delay in redressal will create many confusions any further increase in grievances

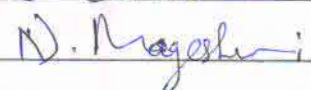
iii) Frequently meeting the Students to find out their grievances.

iv) The committee members are happy to know that the issue of minor complaints are dealt by concerned departments effectively and any complaints if not dealt, should be forwarded to Grievance Redressal Committee (GRC).

v) The meeting ended with vote

of thanks.

The following members were Present:

Name	Designation	Position	Signature
1. Jothikumar M.N	Chairman	Chairperson	
2. Natrajan R	Principal	Convenor	
3. Kalaivani K	HOD	Member	
4. Devika S	HOD	Member	
5. Sumathi D	Asst. Prof	Member	
6. Chitra L	student	Member	
7. Mageshwar N	student	Member	

28/02/2017

22.02.2017

Action Taken Report:

- i) The minor complaints are dealt within the department itself
- ii) The Committee policy will be implemented through Student Council.
- iii) Strengthen the bonding of all the students between other department students so as to reduce the minor complaints.